

Corn Seed Settlement Program

Program Update No. 2

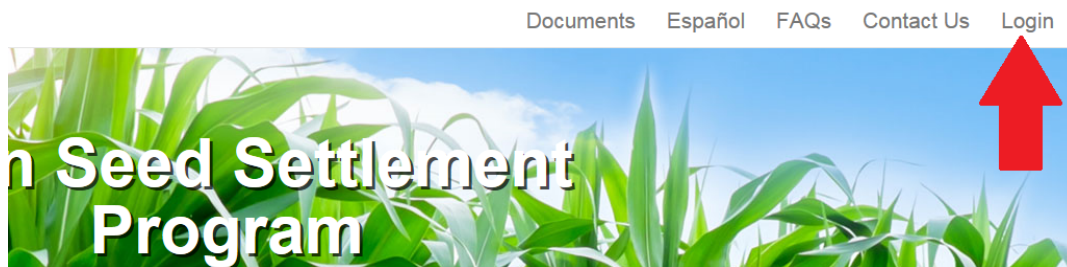
Producer Responses to Notices of Rejection with the SWS-02

This Program Update contains instructions on how Producers can respond to Notices of Rejection and submit the Taxpayer Identification Number Sworn Written Statement (“SWS-02”).

I. Submitting the SWS-02 on the Corn Seed Settlement Program Portal (“Portal”).

The online Portal is the most secure and quickest way to respond to a Notice of Rejection and submit the SWS-02. Only claimants may respond to Notices and edit Claim Forms on the Portal.

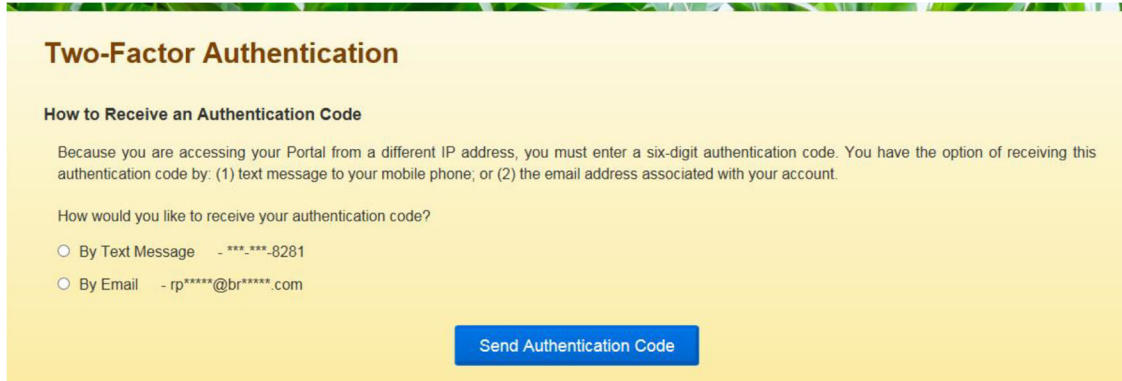
1. Visit <https://www.cornseedsettlement.com> then select Login near the top right of the screen.



2. You must enter your TIN and Claimant ID and click Login. Your TIN is your Social Security Number (“SSN”) if you are filing a personal claim or your Employer Identification Number (“EIN”) if you are filing a claim for a business.

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3. If you are logging into the Portal for the first time, or from a new computer, you must first complete Two-Factor Authentication by entering a code sent to a mobile phone or email address.



Two-Factor Authentication

How to Receive an Authentication Code

Because you are accessing your Portal from a different IP address, you must enter a six-digit authentication code. You have the option of receiving this authentication code by: (1) text message to your mobile phone; or (2) the email address associated with your account.

How would you like to receive your authentication code?

By Text Message - ***-***-8281

By Email - rp*****@br*****.com

[Send Authentication Code](#)



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Two-Factor Authentication

Authentication Code:

223799

If you normally log on from this computer, you can tell us to recognize it to avoid the need for an authentication code every time.

Would you like us to recognize this computer?

Yes. This is a computer that I trust and use regularly.

No. This is a public computer or one that I do not use regularly.

[Submit](#) [Resend Authentication Code](#)

If you do not have a mobile phone number or email address on file with the Settlement Program, contact the Communications center by phone, 1-833-567-CORN (2676), or email, Questions@CornSeedSettlement.com, to add one or both to your file.

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4. After logging into the Portal, you will see the Claim Summary screen. You can view Notices in the bottom right.

Claim Summary

Claimant Information

Claimant ID:	<input type="text"/>	Claimant Name:	<input type="text"/>
Claimant Status:	<input type="text"/>	Claimant Mailing Address:	123 Testing Way, <input type="text"/>
SSN/TIN:	<input type="text"/>	Class Member Type:	Producer
Email:	<input type="text"/>	Communication Preference:	U.S Mail
Phone Number:	<input type="text"/>	Mobile Number:	<input type="text"/>
Law Firm:	<input type="text"/>	Business Name:	<input type="text"/>
Representative:	<input type="text"/>	Claim Status:	Submitted

Settlement News and Updates

Need help or have questions? Contact the communications center at 1-833-567-CORN (2676).

Claim Filing Opens - 5/11/18

Opt-Out Deadline - 8/10/18

Claim Filing Deadline – 10/12/18

Documents

You may use this section to view and upload required documents.

[Click here for Documents](#)

Claim Form Information

You may update your Demographic, Representative Claimant or Law Firm information by clicking the Edit Claim Form button.

[Edit Claim Form](#)

Notices

Click on the Notice name to view the notification from the Claims Administrator. After reviewing the Notice, click on the link in the Action column if you want to reply to the Notice.

Notice	Date	Deadline	Action	Response
Notice of Rejection	6/7/19	7/8/19		

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5. You must first view the Notice by clicking the blue hyperlink in the Notice column. Make sure that you have enabled pop-ups on your internet browser. After viewing the Notice, click “Respond” in the Action column to respond to reasons for the Notice.

Notices				
Click on the Notice name to view the notification from the Claims Administrator. After reviewing the Notice, click on the link in the Action column if you want to reply to the Notice.				
Notice	Date	Deadline	Action	Response
Notice of Rejection	6/7/19	7/8/19	Respond	3/20/19

The Portal will automatically direct you to the response most likely to cure the reason for your Notice of Rejection:

- a) If you must update the Claim Form to correct a mis-typed or invalid TIN, the Portal will direct you to the Claim Form. When updating the Claim Form, the Portal requires you to review and confirm the entire Claim Form again. After you have made any changes or updates you wish to make to the Claim Form, you must click Save & Next at the bottom of the screen to proceed to the SWS-02 screens.
- b) If you entered a correct and valid TIN and you need to provide an additional TIN to match FSA or RMA Corn acreage data that was submitted under another TIN, the Portal will direct you to the SWS-02.

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6. In Section I of the SWS-02, enter your TIN. You should provide your TIN in this section even if you used a different TIN to file with the FSA or RMA.

Tax Identification Number Sworn Written Statement

Instructions

Complete this Taxpayer Identification Number Sworn Written Statement ("SWS") if you received a notice indicating:

1. The Taxpayer Identification Number ("TIN") you provided on your Claim Form does not belong to you; OR
2. No FSA-578 or crop insurance (RMA) data was associated with the TIN you provided on your Claim Form.

For the Claims Administrator to continue processing your claim, you must complete Section I of this SWS with your name and TIN. If your FSA-578 or RMA data is associated with a TIN that is different from your TIN, you must also complete Section II.

We will use the information you provide solely to process claims under the Syngenta Corn Seed Settlement Program ("Program"). After you complete the applicable section(s), sign the declaration in Section III and click Submit.

Section I – Your TIN Information

Complete this section with your TIN. You should provide your TIN in this section even if you used a different TIN to file with the FSA or your crop insurance carrier. We will use the information you provide in this section to verify your identity. If you do not provide your TIN, we will not be able to confirm your identity and your claim cannot be paid.

* Your TIN: SSN EIN

7. In Section II of SWS-02, you should provide any other TINs that you used to report Corn acreage to the FSA and RMA.

The SWS-02 will allow you to submit multiple additional names and TINs, if necessary. You should not include on this form any TINs for which you submitted a separate claim.

Section II – The TIN Information Filed with the FSA or RMA

Complete this section only if your FSA-578 or RMA data is associated with a TIN that is different from your TIN.

Name Used for FSA/RMA Filing:

First	Middle	Last	Suffix
<input type="text" value="First Name"/>	<input type="text" value="Middle Name"/>	<input type="text" value="Last Name"/>	<input type="text" value=""/>

Farm or Business Name

TIN Used for FSA/RMA Filing:

SSN EIN

8. Provide your electronic signature in Section III of the SWS-02 and click Submit. The signature authorizes the Claims Administrator to obtain Corn acreage data and certifies under penalty of perjury that you are the proper person or entity to make the claim. The electronic signature must match the your first, middle and last name as reported in the Producer Information section of the Claim Form.

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Section III – Declarations and Signatures

- I declare that I am the Producer (or Representative Claimant) entitled and/or authorized to make claims for the bushels listed in my Claim Form, and that no other person or entity has made claims for my share in the bushels listed in my Claim Form to the best of my knowledge. If the Producer is a business or other legal entity, I certify that I am authorized to act on behalf of the Producer submitting this SWS.
- I understand that by my signature I hereby formally request and authorize the USDA/FSA and USDA/RMA to promptly produce to the Claims Administrator electronic copies of the complete, unabridged contents of my FSA-578 forms and any crop insurance data (RMA) in connection with the acres I planted Corn in any and all of Marketing Years 2013-18.
- I declare under penalty of perjury that the foregoing information in this SWS, my Claim Form, and contained in my supporting documents is true and correct. I understand that my SWS, my Claim Form, and supporting documents may be subject to audit, verification, and review.

Signature: Date:

II. Completing the SWS-02 in Hard Copy.

We attached the SWS-02 to Notices of Rejection that were mailed to Producers. You can use this hard-copy version of the SWS-02 to respond to your Notice of Rejection if you are unable to respond on your Portal. The SWS-02 is also available for download on the Settlement website, in the section titled “Forms.”

1. In Section I of the SWS-02, enter your TIN. You should provide your TIN in this section even if you used a different TIN to file with the FSA or RMA:

I. Your TIN Information				
Complete this section with your TIN. You should provide your TIN in this section even if you used a different TIN to file with the FSA or your crop insurance carrier. We will use the information you provide in this section to verify your identity. If you do not provide your TIN, we will not be able to confirm your identity and your claim cannot be paid.				
Claimant Name	First	Middle	Last	Suffix
	Farm or Business (if applicable)			
Claimant ID		Your TIN		

2. In Section II of SWS-02, you should provide any other TINs that you used to report Corn acreage to the FSA and RMA:

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II. The TIN Information Filed with the FSA or RMA				
Complete this section only if your FSA-578 or RMA data is associated with a TIN that is different from your TIN.				
If you must complete this section, provide the name and TIN you used when filing with the FSA or your crop insurance carrier. We will use the information you provide in this section to obtain your Corn crop data from the FSA and RMA.				
Name Used for FSA/RMA Filing	First	Middle	Last	Suffix
	Farm or Business Name (if applicable)			
TIN Used for FSA/RMA Filing				

If you need to submit multiple additional names and TINs, you should make copies of this Section of the SWS-02 and provide the additional TINs on the copies. You should not include on this form any TINs for which you submitted a separate claim.

3. You must sign the Declarations and Signature Section of the SWS-02 to authorize the Claims Administrator to obtain your Corn acreage data and certify under penalty of perjury that they are the proper person or entity to make the claim.

III. Declarations and Signature				
By signing this form:				
1.	I declare that I am the Producer (or Representative Claimant) entitled and/or authorized to make claims for the bushels listed in my Claim Form, and that no other person or entity has made claims for my share in the bushels listed in my Claim Form to the best of my knowledge. If the Producer is a business or other legal entity, I certify that I am authorized to act on behalf of the Producer submitting this SWS.			
2.	I understand that by my signature I hereby formally request and authorize the USDA/FSA and USDA/RMA to promptly produce to the Claims Administrator electronic copies of the complete, unabridged contents of my FSA-578 forms and any crop insurance data (RMA) in connection with the acres I planted Corn in any and all of Marketing Years 2013-18.			
3.	I declare under penalty of perjury that the foregoing information in this SWS, my Claim Form, and contained in my supporting documents is true and correct. I understand that my SWS, my Claim Form, and supporting documents may be subject to audit, verification, and review.			
Producer Signature (or Representative Signature)			Date	____/____/____ (Month) (Day) (Year)
Printed Name	First	Middle	Last	Suffix
Title (if applicable)				

If you have any questions or need help, contact us at 1-833-567-CORN (2676) or send an email to Questions@CornSeedSettlement.com. For more information about the Program, visit the Settlement Website at www.CornSeedSettlement.com to read the Frequently Asked Questions.